



PRINCE GEORGE'S COMMUNITY COLLEGE

DATE: November 15, 2021

TO: All Prospective Proposers

FROM: Nena Charity
Purchasing Manager, Office of Procurement
301-546-0025

RE: **Addendum 1: RFP 22-09 Flexible Spending Account Administrative Services**

The following amends the above referenced RFP documents. Receipt of this Addendum 1 is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda Form" and including it in the Technical Proposal.

Responses to Questions by: November 19, 2021 close of business

Due Date for Proposals: November 29, 2021 at 10:00 AM ET

Oral Presentation/Discussion Session(s): December 9, 2021 (projected) If held and for invited shortlisted firms only

Contractor(s) Selection Anticipated to be finalized: January 18, 2022 (projected)

Contract Commencement: July 1, 2022 (and, upon Board approval)

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM

RFP NO.: 22-09

TECHNICAL AND FEE PROPOSAL DUE DATE:

Monday, November 29, 2021, on or before 10:00 A.M. ET

RFP FOR: RFP 22-09 – Flexible Spending Account Administrative Services

NAME OF PROPOSER: _____

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 11-15-2021

Addendum No. dated

Addendum No. dated

Addendum No. dated

Addendum No. dated

As stated in the RFP documents, this form is included in our Technical Proposal.

Signature

Name Printed

Title

Date

END OF FORM